

# **Framework for a Safe Return to School**

## **Concord Academy**

### **Guiding Principles**

The following Guiding Principles informed the work of our Task Force:

1. Provide safe learning and working environments for all students and staff.
2. Promote behaviors that reduce the spread of disease and mitigate the risk of infection.
3. Ensure all students receive necessary supports in the following areas: instruction and learning; technology and connectivity; and social/emotional health.
4. Consult expert guidance and best practices to inform policies and procedures, and decision-making moving forward.
5. Provide clear and timely communication to Concord families.

### **Response Levels: Green, Yellow, or Red**

Following is a brief description of three response levels which will provide a framework for school operations under various community conditions. The Plan Details section of this document will provide a more complete description of these levels. Depending on guidance as the year progresses, the levels may be combined or modified. The current level will be posted prominently on our website and on social media. Text alerts and emails will communicate any level changes that occur. The objective of this plan is to mitigate, not eliminate, the risks associated with the COVID-19 virus with several coordinated interventions that will greatly reduce the risk.

#### **Green** | Corresponds with Memphis Phase 2 or Phase 3

- All students on campus with remote learning option for those self-quarantining
- Mandatory health screening and temperature check on arrival
- Physical safety measures in place such as social distancing, physical dividers, one-way traffic, staggered restroom breaks, etc.
- Lunch in classrooms; students bring own lunches
- Classroom doors and windows open when feasible
- Water fountains closed
- Limited/staggered use of lockers
- Limited use of shared supplies
- No student cell phones (unless used for health monitoring)
- Informational signage for room capacities, social distancing and hygiene reminders, directional arrows indicating one-way traffic patterns, etc.
- Verbal announcements about preventing the spread of the virus
- High-touch surfaces cleaned hourly (or more frequently as needed), complete deep cleaning twice weekly
- Large group gatherings, events, and field trips suspended (virtual options will be explored)
- Communal spaces closed

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- Monitored isolation area for symptomatic students waiting for pick up
- Confirmed student and staff COVID cases reported to Shelby County Health Department for contact tracing
- Mandatory quarantine period for confirmed COVID cases
- Doctor's clearance required for infected student and staff return
- Social/emotional check-ins as needed, requested or referred

### **Yellow** | Corresponds with Memphis Phase 1

Includes all measures described in Green level, plus the following:

- Students in smaller cohorts
- Limited travel within the building
- Lockers not used; student keep belongings in backpacks
- No visitors except essential service personnel
- Masks required in common spaces such as hallways
- Building deep cleaning daily

### **Red** | Corresponds with mandatory school closures by governor or health dept.

- School building closed; all classes held remotely with priority scheduling
- Zoom will be used for live instructional delivery
- FACTS LMS will be used for managing assignments
- Paper packets available on request

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### **More Information**

*Back to Business – Memphis*; City of Memphis; <https://backtobusiness.memphistn.gov/phases/>

*Considerations for Schools*; Center for Disease Control and Prevention (CDC); Updated May 19, 2020; <https://www.cdc.gov/coronavirus/2019-ncov/community/schools-childcare/schools.html>

*COVID-19 Planning Considerations: Guidance for School Re-entry*; American Academy of Pediatrics; June 25, 2020; <https://www.aappublications.org/news/2020/06/26/schoolreopening062620>

*COVID-19 Resource Center*; Shelby County Health Department; 2020; <http://www.shelbytnhealth.com/>

*Nashville Plan: Framework for a Safe, Efficient, and Equitable Return to School*; June 9, 2020; <https://news.mnps.org/nashvilles-plan-for-reopening-schools/>

*Reopening Guidance*; Tennessee Department of Education; Updated June 26, 2020; <https://www.tn.gov/education/health-and-safety/update-on-coronavirus/reopening-guidance.html>

*Tennessee Pledge: Reopening Tennessee Responsibly*; Tennessee Office of the Governor; 2020; <https://www.tn.gov/governor/covid-19/economic-recovery/tennessee-pledge.html>